

## **REQUEST FOR PROPOSALS**

### **Issued by the SAN JUAN NATIONAL FOREST, On behalf of the RURAL COMMUNITY ASSISTANCE PROGRAM**

Applications for San Juan Public Lands Center 2003 Rural Community Assistance (RCA) Grants are now available. This request is directed to state, tribal, and local governments or local nonprofit organizations in one of these Colorado counties: Archuleta, La Plata, San Juan, Montezuma, or Dolores County.

The RCA Program is aimed at building community relationships that sustain community vitality *and* healthy ecosystems. Grant proposals can range from \$1,000 to \$5,000. The average grant in previous years has been \$4,000.

A minimum 20% match is required. Larger matches compete better. The match can be cash and/or in-kind, however a cash match is weighted higher than an in-kind match.

### **CRITERIA**

Proposals must address at least one of the following criteria. Proposals that address multiple criteria will compete better:

- ☐ Develops community leadership and helps a community address issues and solve problems.
- ☐ Implements a project from an approved Community Action Plan(CAP), or develops a CAP.
- ☐ Helps retain or expand a business, or implement a value-added business.
- ☐ Creates new jobs and employment opportunities.
- ☐ Completes a feasibility study for community development, business development, or resource stewardship.
- ☐ Enhances resource sustainability or stewardship of public lands.

### **PROPOSAL FORMAT**

- A. Cover Sheet (copy enclosed)
- B. Brief Concept Paper (not more than 2 pages), that includes:
  - 1. Brief, concise description of project—one paragraph.
  - 2. Brief explanation of “Why” this project is needed—one paragraph.
  - 3. Identify which criteria the project addresses
  - 4. Brief description of how the project addresses those criteria
- C. Budget Form and Partner Contribution Table (copy enclosed).
- D. Time Line and Deliverables (copy enclosed)

Electronic copies of the forms are available by calling any of the US Forest Service offices in Bayfield (970-884-1400), Dolores (970-882-7296), Durango (970-247-4874) or Pagosa Springs (970-264-2268).

## **SUBMITTING PROPOSALS**

Submit proposals on standard size paper (8.5" X 11"), typed in 12-point font, and bound with one staple in the upper left corner. Do not include any other items, such as brochures, videos, or newsclippings.

### **Provide seven (7) copies of your proposal.**

Proposals must be received by close of business, August 1, 2003. Proposals received after August 1, 2003 will NOT be considered. Please address or hand deliver proposals to one of the following locations:

San Juan Public Lands Center  
RCA Program  
15 Burnett Court  
Durango, CO 81301

Dolores Public Lands Office  
RCA Program  
100 N. 6<sup>th</sup> Street/ PO Box 210  
Dolores, CO 81323

Pagosa Ranger District  
RCA Program  
180 Pagosa Street/PO Box 310  
Pagosa Springs, CO 81147

Columbine Ranger District  
RCA Program  
367 Pearl Street/PO Box 439  
Bayfield, CO 81122

A panel selected by the Forest Service will review the proposals. Grant award announcements will be made in late August, 2003.

**For further information contact: Paul Peck at the San Juan Public Lands Center (970) 385-1209.**